

Southend-on-Sea Borough Council

Department of the Chief Executive

John Williams - Director of Legal & Democratic Services

Our ref: Rh/Council

Telephone: 01702 215000

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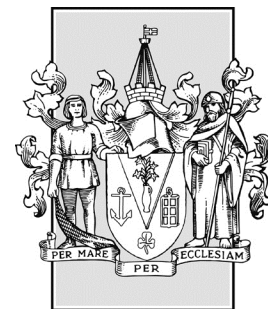
Fax: 01702 215994

Date: 18th May 2017

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Dear Councillor

THE COUNCIL - THURSDAY, 18TH MAY, 2017

Please find enclosed, for consideration at the next meeting of the The Council taking place on Thursday, 18th May, 2017 at 6.30pm, the following items that were unavailable when the agenda was printed.

Agenda No	Item
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3. **Appointments to Cabinet, Cabinet Committee and Changes to the Constitution (Pages 1 - 12)** – Report of Director for Legal & Democratic Services attached
4. **Appointment of Members and Substitutes to Regulatory and Scrutiny Committees, Licensing Sub Committee C, Standards Committee and Audit Committee (Pages 13 - 18)** – List C attached
6. **Appointment of Members and Substitutes to Working Parties, Panels, Forums, etc (Pages 19 - 28)** – List D attached
8. **Appointments to Outside Bodies (Pages 29 - 38)** – List E attached
9. **Calendar of Meetings 2017/18 (Pages 39 - 40)** – Calendar attached.

Robert Harris
Principal Democratic Services Officer
Legal & Democratic Services

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Southend-on-Sea Borough Council

Report of Director of Legal and Democratic Services

to
Council
on
18th May 2017

Report prepared by: John Williams
Director of Legal & Democratic Services

Agenda
Item No.

3
3

Changes Political Groups, Cabinet and the Constitution

Part 1 (Public Agenda Item)

1. Purpose of Report

For the Council to note changes to the political groups and the Cabinet - and to agree minor changes to the Constitution.

2. Recommendations

2.1 To note that changes have been made to the political groups on the Council such that there are now 4 political groups and the make-up the Council is as follows:

- Conservative Group – 27
- Independent Group – 10
- Labour Group – 10
- Liberal Democrat Group – 2
- Unaligned Independent (Councillor Aylen) – 1
- Vacancy (Shoeburyness) – 1

2.2 To note the changes to the titles and responsibilities of portfolios 3, 4 and 5 which have been confirmed by the Leader of the Council as set out in **Appendix 1** and to note that these changes will be reflected in an amendment to Part 3 Schedule 1(a) of the Constitution.

2.3 To note the appointments to the Cabinet (and substitutes) made by the Leader of the Council (including the arrangements for the Deputy Leader) as set out in **List A** to be circulated at the meeting.

2.4 To note the appointments to the Cabinet Committee (and substitutes) made by the Leader of the Council as set out in **List B** to be circulated at the meeting.

- 2.5 To agree the following minor changes to the Constitution:
- (a) That all the Working Parties, Forums and Panels listed in Part 3 Schedule 2 which currently have a membership of 8 councillors shall henceforth have a membership of 9 councillors.
 - (b) That Standing Order 7.4(b) in Part 4(a) be amended as set out in **Appendix 2** so that black-lined minutes will automatically be available for debate at Council meetings, without the need for them to be reserved.
- 2.6 To endorse the Council's Constitution, including the Scheme of Delegation in Part 3, Schedule 3.

3. Background

- 3.1 Notices have been served on the Acting Chief Executive pursuant to the Local Government (Committees and Political Groups) Regulations 1990 confirming that:
- Councillors McGlone, Moyies and Waterworth have joined the Conservative Group; and
 - Councillors Callaghan and Davies have joined the Independent Group.

As a consequence of these Notices, the Southend Independence Group (SIG) and the UKIP Group have ceased to be constituted as political groups on the Council and the political make-up of the Council is now as set out in recommendation 2.1.

As a further consequence of these changes, the Memorandum of Understanding dated 9th May 2016 made between the Conservative and UKIP Groups (which was not a Council document) has ceased to have any effect; notice having been given to confirm this.

- 3.2 In accordance with Article 7 in Part 2 of the Constitution and in accordance with the law, the Leader of the Council has confirmed that:
- He has made changes to the titles and responsibilities of portfolios 3, 4 and 5 as set out in **Appendix 1**;
 - The Members who will make up the Cabinet (and substitutes) are as set out in **List A** to be circulated at the meeting; and
 - The Members who will make up the Cabinet Committee (and substitutes) are as set out in **List B** to be circulated at the meeting.
- 3.3 In terms of places on relevant Committees and Sub-Committees, these will be allocated on the basis of political proportionality to nominees of the 4 political groups on the Council; with the remaining places being allocated to the non-aligned Member.

This matter, together with appointment of Chairmen and Vice Chairmen, is dealt with at **Agenda Items 4 and 5** and **List C** will be circulated at the meeting for the Council to agree.

- 3.4 In terms of appointments to Working Parties, Forums, Panels etc., these will also be allocated, by convention, on the basis of political proportionality to nominees of the 4 political groups on the Council.

This matter, together with appointment of Chairmen and Vice Chairmen, is dealt with at **Agenda Items 6 and 7** and **List D** will be circulated at the meeting for the Council to agree. List D reflects the change referred to in 3.6(a) below.

- 3.5 In terms of appointments to outside bodies, these will be dealt with by the Council and **List E** will be circulated at the meeting for Council to agree. (**Agenda Item 8**).

- 3.6 Two minor amendments are proposed to the Constitution:

(a) The Leader has asked that all of the Working Parties, Forums and Panels listed in Part 3 Schedule 2 of the Constitution which currently have a membership of 8 councillors shall henceforth have a membership of 9 councillors.

(b) That Standing Order 7.4(b) in Part 4(a) be amended as set out in **Appendix 2** so that black-lined minutes will automatically be available for debate at Council meetings, without the need for them to be reserved. This should remove any confusion and if a matter is reserved or referred-up to Council then it is appropriate that the Council can always consider it.

- 3.7 In December 2009 the High Court handed down a judgement in a case involving Leeds City Council, which confirmed that the Council did have a valid Scheme of Delegation notwithstanding the fact that it did not confirm the Scheme on an annual basis. Nevertheless to be on the safe side it is recommended that the Council endorses the Council's Constitution (which is on the Internet and Intranet), including the Scheme of Delegation in Part 3, Schedule 3.

4. Background Papers

None

5. Appendices

Appendix 1 – Changes to the titles and responsibilities of portfolios 3, 4 and 5 (Part 3 Schedule 1(a) of the Constitution)

Appendix 2 – Proposed amendment to Standing Order 7.4 in Part 4(a) of the Constitution.

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3. CULTURE, TOURISM & THE ECONOMY

- All matters relating to trees, plants, grass verges and other flora
- Arts development
- Business Regeneration
- Business Liaison
- CCTV
- Client role for leisure management and grounds maintenance
- Climate Change & Energy Saving
- Community Safety
- Culture
- Economic Development & Support
- Green Grid development
- Library Services
- Major events & initiatives
- Marketing
- Marine & maritime affairs
- Museums & Galleries
- Parks and amenity management
- Pier & Foreshore
- Police Community Liaison
- Social regeneration projects (in conjunction with the Leader)
- Sport development
- Theatres
- Tourism
- Town Centre Management

4. TRANSPORT, WASTE & CLEANSING REGULATORY SERVICES

Transport

- Highways and Transport
- Car parks and all car parking matters
- Concessionary Fares
- Engineering (Bridges & Structures)
- Highways (including maintenance)
- Transport (including Transport Policy)

Waste & Cleansing

Cleansing

- Alleys
- Cleansing of highways and public realm
- Graffiti Control
- Public Toilets
- Waste collection, disposal, management, recycling & sanitation

Regulatory Services

- Air pollution
- Environmental Health
- Environmental Protection
- Food Hygiene & Safety
- Health & Safety (External)
- Licensing & Policy Implementation
- Noise
- Trading Standards

Other Services

- Abandoned vehicles
- Sea and foreshore defences (operational)
- Surface water management
- Untidy sites and buildings

5. HOUSING, PLANNING & PUBLIC PROTECTION SERVICES SUSTAINABILITY

Housing

- Housing Management (including ALMO)
- Asylum seekers
- Development of affordable housing
- Homelessness
- Housing advice
- Housing development programme
- Housing strategy
- Liaison with regional housing boards and RSLs
- Private sector housing standards and grants
- Strategic housing function
- Supporting people

Planning & Public Protection Services Sustainability

- ~~Air Pollution~~
- Building Control
- ~~CCTV~~
- ~~Community Safety~~
- Conservation
- ~~Environmental Health~~
- ~~Environmental Protection~~
- ~~Food Hygiene & Safety~~
- ~~Health & Safety (External)~~
- ~~Licensing & Policy Implementation~~
- ~~Noise~~
- Planning Policy and Planning Control
- ~~Police Community Liaison~~
- Sustainability
- ~~Trading Standards~~

6. CHILDREN & LEARNING

- Adult & Community Learning
- After Care & Youth Support
- Behaviour Support, Social Inclusion & Exclusions
- Better Start, Fulfilling Lives
- Children's Centres, Nurseries, Child Care, Children's Services
- Children & Family Social Care Fieldwork Services
- Child Protection and Safeguarding
- Educational Psychology
- Fostering and Adoption
- Inter-Agency Co-operation to improve the Well Being Of Children
- Looked After Children
- Other Specialist Services
- School Admissions, Places and Buildings

6D. Public Participation in Respect of Traffic Regulation Orders¹

- (a) Where objections have been received to an advertised Traffic Regulation Order and are being considered by the Traffic & Parking Working Party an objector may address the Working Party in person in respect of that Traffic Regulation Order. He / she must give written notice of that request by 12 00 noon on the last working day before the relevant meeting of the Working Party.
- (b) A supporter will only be allowed to address the relevant meeting if an objector is being given the opportunity to do so.
- (c) Where more than one person wants to speak for or against a Traffic Regulation Order then a spokesperson must be appointed. Where a spokesperson cannot be agreed then the Chairman will decide who shall speak.
- (d) Speakers will be limited to a maximum period of 3 minutes and only 1 speaker for and one speaker against the proposed Traffic Regulation Order will be permitted to address the meeting.
- (e) Speakers will not be allowed to ask a supplementary question or make a supplementary statement and will not be cross-examined. The Chairman may however seek clarification of any points made by any speaker.
- (f) The use of visual aids will not be permitted and copies of speakers' comments and / or additional written information cannot be circulated at the meeting.

7. Cabinet & Committee Minutes – Procedure for Submission to Council

7.1 Definitions

In this Standing Order the expressions set out below shall have the following meanings

Reserved Minutes

Those minutes reserved by a Member for debate at Council in accordance with SO 7 4

Tabled Minutes

Those minutes not included in the Minute Book, but circulated at a Council meeting and automatically available for debate subject to SO 7 4 (c) and (e)

Black-Lined Minutes

Those minutes in the Minute Book marked with parallel black lines against the recommendation comprising

- Minutes relating to Council Functions as defined in **Part 2 – Article 4**
- Minutes referred up to Council under SO 39

Committee

Any Committee, including a Sub-Committee

¹ **Note** This section relates only to those objections to Traffic Regulation Orders which are not regulated under the requirements of section 10 of the Local Authorities' Traffic Orders (Procedure) (England) Regulations 2012

7.2 Order of Minutes Taken

Minutes of the Cabinet, the Scrutiny Committees and other Committees will be dealt with in the order in the Minute Book and if there is more than one meeting of any such body, then the minutes shall be dealt with sequentially.

7.3 Moving the Minutes

- (a) In respect of each Cabinet, the Mayor shall refer to it by its title and the minutes shall be moved and seconded (normally by the Leader and Deputy-Leader respectively) for adoption or noting as appropriate.
- (b) In respect of each Committee, the Mayor shall refer to it by its title and the minutes shall be moved and seconded (normally by the Chairman and Vice-Chairman respectively) for adoption or noting as appropriate.

7.4 Reserved Minutes and Tabled Minutes

- (a) Subject to (e) below a Member may request the reservation of any minute for debate by sending an e-mail to committeesection@southend.gov.uk not later than noon on the day of the Council meeting, quoting the minute number. Such minutes are referred to as "Reserved Minutes".

Note: By reserving a Cabinet minute, any corresponding Scrutiny Committee minute shall automatically be reserved and vice versa.

- (b) ~~Black-Lined Minutes must also be reserved for debate in accordance with the procedure in (a) above. Members do not need to reserve Black-Lined Minutes which are automatically available for debate.~~
- (c) Members do not need to reserve Tabled Minutes which are automatically available for debate subject to (e) below.
- (d) Matters on the Council agenda other than minutes of meetings do not need to be reserved and will automatically be available for debate.
- (e) A minute of a Scrutiny Committee in respect of a pre-Cabinet scrutiny item (i.e. any item intended for Cabinet but not previously considered by Cabinet) cannot be reserved for debate at Council unless it was referred up under SO 39.

7.5 Questions and Comments on Reserved and Tabled Minutes

- (a) Immediately after the Mayor shall have called the Cabinet or Committee concerned and the minutes have been moved and seconded, the Mayor shall refer to each Reserved Minute and Tabled Minute in turn and invite questions:
 - Members shall be entitled to ask not more than two questions in respect of any such minute.

In the case of questions relating to Cabinet business (including a called-in minute to a Scrutiny Committee), the Executive Councillor whose portfolio covers the area concerned shall reply.
 - In the case of questions relating to other minutes of a Scrutiny Committee and questions relating to minutes of any other Committee, the Chairman shall reply.
 - In the case of questions relating to the Fire Authority, the Council's representative on that body shall reply.

Appointment of Executive Councillors in the Cabinet, substitutes and details of Portfolios

Portfolio	Portfolio Holder	Substitute (S.O.31.7)
Leader	John Lamb	Ann Holland
Culture, Tourism & The Economy (Deputy Leader)	Ann Holland	John Lamb
Corporate & Community Support Services	Andrew Moring	Mark Flewitt
Housing, Planning & Sustainability	Mark Flewitt	Andrew Moring
Children & Learning	James Courtenay	Lesley Salter
Health & Adult Social Care	Lesley Salter	James Courtenay
Transport, Waste and Regulatory Services	Tony Cox	Trevor Byford
Technology	Trevor Byford	Tony Cox

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Appointment of Cabinet Committee and substitutes

	Member	Substitute
Chairman	Tony Cox	Other Cabinet Members
Vice Chairman	Trevor Byford	Other Cabinet Members
Member	Mark Flewitt	Other Cabinet Members

(3 Executive Councillors)

(Chairman and Vice Chairman must be the Chairman and Vice Chairman of the Traffic & Parking Working Party)

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**SCRUTINY AND REGULATORY COMMITTEES
AND LICENSING SUB-COMMITTEE C
PLUS COUNCIL COMMITTEES (AUDIT AND STANDARDS)**

**POLICY & RESOURCES SCRUTINY COMMITTEE
(No Executive Councillors)**

4

Party	Members	Total 17	Substitutes
CON	Bernard Arscott David Burzotta Nigel Folkard David Garston Meg Davidson Roger Hadley Georgina Phillips Chris Walker David McGlone	9	All
LAB	Ian Gilbert Judith McMahon Charles Willis	3	All
IND	Brian Ayling (Chair) Derek Kenyon (Vice Chair) Mike Stafford	3	All
LD	Peter Wexham	1	Carole Mulroney
Non- Aligned	Steven Ayles	1	n/a

**PEOPLE SCRUTINY COMMITTEE
(No Executive Councillors)**

Party	Members	Total 17+7	Substitutes
CON	Bernard Arscott Steve Buckley Helen Boyd Alex Bright Maureen Butler David Garston Stephen Habermel Georgina Phillips Chris Walker	9	All (Except Meg Davidson as Council appointed representative on Essex Partnership University NHS Foundation Trust)
LAB	Margaret Borton Anne Jones Cheryl Nevin (Chair) David Norman	4	All
IND	Caroline Endersby Lawrence Davies (Vice Chair) Mike Stafford	3	
LD	Carole Mulroney	1	Peter Wexham
	Co-opted Members: Church of England Diocese – Mrs Emily Lusty (Voting on Education matters only) Roman Catholic Diocese – VACANCY (Voting on Education	7	

<p>matters only)</p> <p>Parent Governors –</p> <p>(i) Mr Mark Rickett (Voting on Education matters only)</p> <p>(ii) VACANT (Voting on Education matters only)</p> <p>SAVS – Alison Semmence (Non-Voting)</p> <p>Healthwatch Southend – Leanne Crabb (Non-Voting)</p> <p>Southend Carers Forum – VACANCY(Non-Voting)</p> <p>Observers: Youth Council</p> <p>(i) Edward Feddon (Non-voting)</p> <p>(ii) Nadia Ahmed (Non-Voting) (Substitute: VACANT)</p>	2	
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PLACE SCRUTINY COMMITTEE
(No Executive Councillors)

Party	Members	Total 17+7	Substitutes
CON	David Burzotta Helen Boyd Alex Bright Jonathan Garston Nigel Folkard Stephen Habermel Derek Jarvis James Moyies David McGlone	9	All
LAB	Helen McDonald Kevin Robinson (Chair) Julian Ware-Lane	3	All
IND	Derek Kenyon Martin Terry Nick Ward Tino Callaghan	4	All
LD	Peter Wexham (Vice Chair)	1	Carole Mulroney

APPEALS COMMITTEE (A)
(No Executive Councillors)

Party	Members	Total 7	Substitutes
CON	Steve Buckley Roger Hadley Stephen Habermel (Vice-Chair) Chris Walker (Chair)	4	All
LAB	Anne Jones	1	All
IND	Brian Ayling	1	All
Non- Aligned	Steven Ayles	1	N/A

APPEALS COMMITTEE (B)
(No Executive Councillors)

Party	Members	Total 7	Substitutes
CON	Nigel Folkard (Vice Chair) David Garston David McGlone Georgina Phillips (Chair)	4	All
LAB	Margaret Borton	1	All
IND	Derek Kenyon	1	All
Non- Aligned	Steven Ayles	1	N/A

THE APPOINTMENTS AND DISCIPLINARY COMMITTEE

(*Note: When agenda includes appointment of, or disciplinary action against, the Head of Paid Service, Deputy Chief Executive or Director, the relevant Executive Councillor should be a Member of the Committee.)

NOTE: The maximum number of Cabinet Members is 3

Party	Members	Total 7	Substitutes
CON	Nigel Folkard Ann Holland (Vice Chair) John Lamb (Chair) Lesley Salter	4	All
LAB	Ian Gilbert Anne Jones	2	All
IND	Ron Woodley	1	All

DEVELOPMENT CONTROL COMMITTEE

Party	Members	Total 17	Substitutes
CON	Bernard Arscott Helen Boyd Steve Buckley David Garston (Vice Chair) Jonathan Garston Nigel Folkard Roger Hadley Chris Walker Floyd Waterworth (Chair)	9	All
LAB	Margaret Borton Helen McDonald David Norman	3	All
IND	Paul Van Looy Brain Ayling Nick Ward Tino Callaghan	4	All
LD	Carole Mulroney	1	Peter Wexham

GENERAL PURPOSES COMMITTEE

Party	Members	Total 9	Substitutes
CON	Alex Bright (Chair) Jonathan Garston (Vice Chair) James Moyies Georgina Phillips Chris Walker	5	All
LAB	Kevin Robinson Charles Willis	2	All
IND	Caroline Endersby Derek Kenyon	2	All

LICENSING COMMITTEE

Party	Members	Total 15	Substitutes
CON	Steve Buckley Maureen Butler Nigel Folkard Stephen Habermel Roger Hadley (Chair) Derek Jarvis David McGlone (Vice Chair) Georgina Phillips	8	All
LAB	Margaret Borton Helen McDonald Julian Ware-Lane	3	
IND	Brian Ayling Derek Kenyon Tino Callaghan	3	All
LD	Carole Mulroney	1	Peter Wexham

LICENSING SUB-COMMITTEES A AND BTo be drawn from the Members of Licensing Committee as required**LICENSING SUB-COMMITTEE C**

Party	Members	Total 9	Substitutes
CON	Steve Buckley Maureen Butler Nigel Folkard Stephen Habermel (Vice Chair) Roger Hadley (Chair)	5	All
LAB	Margaret Borton Julian Ware-Lane	2	All
IND	Tino Callaghan Derek Kenyon	2	All

Note: Licensing Sub-Committee C to be proportional – but it is not reflected in the overall proportionality calculation for committees

COUNCIL COMMITTEES**AUDIT COMMITTEE**

(No Executive Councillors)

Party	Members	Total 9	Substitutes
CON	Alex Bright Helen Boyd (Vice Chair) Meg Davidson (Chair) James Moyies Georgina Phillips	5	All
LAB	Julian Ware-Lane Charles Willis	2	All
IND	Brain Ayling Martin Terry	2	All
	1 independent Co-opted member (Non-Voting): Mr Kash Pandya		

STANDARDS COMMITTEE

Party	Members	Total 9+4	Substitutes
CON	David Burzotta (Vice Chair) Maureen Butler Jonathan Garston (Chair) Derek Jarvis Floyd Waterworth	5	All
LAB	Ian Gilbert Julian Ware-Lane	2	All
IND	Martin Terry Caroline Endersby	2	All
	2 Leigh-on-Sea Town Council nominees(Non-Voting): Cllr Caroline Parker	2	

	2 Independent persons: J Tetley and J Morgan (Observers).	2	
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NB: Standards Committees complies with the requirements of the LOCALISM ACT 2011.

HEALTH AND WELLBEING BOARD

(The Chairman shall be the Leader or such other Executive Councillor as he shall appoint)

(Note: The Membership should include the Executive Councillor with the responsibility for Health. Members of the People Scrutiny Committee / the Scrutiny Committee with the responsibility for Health Scrutiny should not be appointed to the Board)

Party	Members	Total	Substitutes
		6	
CON	Meg Davidson James Moyies John Lamb Lesley Salter (Chair)	4	All
LAB	Charles Willis	1	All
IND	Ron Woodley	1	All

JOINT HEALTH OVERVIEW & SCRUTINY COMMITTEE

(With Essex and Thurrock to review proposed changes to the provision of specialised urological cancer surgery.)

Party	Members	Total	Substitutes
		2	
CON	Helen Boyd	1	
LAB/IND	Cheryl Nevin	1	

JOINT HEALTH OVERVIEW & SCRUTINY COMMITTEE

(With Essex and Thurrock to review proposed changes to the PET CT scanner service in south east Essex).

Note: Members appointed should be Members of People Scrutiny Committee / the Scrutiny Committee with responsibility for health scrutiny.

Party	Members	Total	Substitutes
		2	
CON	Stephen Habermel	1	
LAB	Cheryl Nevin	1	

WORKING PARTIES, FORUMS, ETC**BIODIVERSITY & ENVIRONMENTAL AWARENESS WORKING PARTY***(The Chairman shall be the Leader or such other Executive Councillor as he shall appoint)*

Party	Members	Total 9	Substitutes
CON	Alex Bright Ann Holland (Chair) Derek Jarvis Georgina Phillips Chris Walker	5	All
LAB	Helen McDonald Julian Ware-Lane	2	All
IND	Lawrence Davies Caroline Endersby	2	All

6

PEOPLE SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Helen Boyd Steve Buckley Maureen Butler David Garston Chris Walker	5	All
LAB	Margaret Borton Cheryl Nevin	2	All
IND	Caroline Endersby Lawrence Davies	2	All

PLACE SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Alex Bright Jonathan Garston Nigel Folkard James Moyies David McGlone	5	All
LAB	Kevin Robinson Helen McDonald	2	All
IND	Derek Kenyon Tino Callaghan	2	All

POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Bernard Arscott David Burzotta Meg Davidson David Garston Roger Hadley	5	All
LAB	Ian Gilbert Charles Willis	2	All
IND	Mike Stafford Brian Ayling	2	All

CONSERVATION WORKING PARTY

(Chairman shall be the Leader or such other Executive Councillor as he shall appoint)

Party	Members	Total 9	Substitutes
CON	Bernard Arscott Mark Flewitt (Chair) Roger Hadley Stephen Habermel Floyd Waterworth	5	All
LAB	Cheryl Nevin Julian Ware-Lane	2	All
IND	Brian Ayling Lawrence Davies	2	All

CULTURAL, TOURISM & EVENTS WORKING PARTY

(The Chairman shall be the Leader or such other Executive Councillor as he appoints)

Party	Members	Total 9	Substitutes
CON	Alex Bright Maureen Butler Ann Holland (Chair) Derek Jarvis Georgina Phillips	5	All
LAB	Anne Jones Judith McMahon	2	All
IND	Nick Ward Tino Callaghan	2	All

GRANTS STRATEGY WORKING PARTY

(Leader to appoint Chairman, who shall be an Executive Councillor)

Party	Members	Total 9	Substitutes
CON	David Burzotta Stephen Habermel Roger Hadley David McGlone Andrew Moring (Chair)	5	All
LAB	Ian Gilbert Julian Ware-Lane	2	All
IND	Caroline Endersby Tino Callaghan	2	All

HOUSING WORKING PARTY

(The Chairman shall be the Leader or such other Executive Councillor as he appoints)

Party	Members	Total 9	Substitutes
CON	Maureen Butler Meg Davidson David Garston Mark Flewitt (Chair) Roger Hadley	5	All
LAB	Margaret Borton David Norman MBE	2	All
IND	Nick Ward Tino Callaghan	2	All

LONDON SOUTHEND AIRPORT MONITORING WORKING PARTY

(The Chairman shall be the Leader or such other Executive Councillor as he appoints)

Party	Members	Total 9	Substitutes
CON	Bernard Arscott Steve Buckley David Burzotta Tony Cox (Chair) Meg Davidson	5	All
LAB	Julian Ware-Lane Charles Willis	2	All
IND	Martin Terry Tino Callaghan	2	All

**PEOPLE MANAGEMENT, ACCOMMODATION AND DIGITAL STRATEGY
WORKING PARTY**

(The Chairman shall be the Leader or such other Executive Councillor as he appoints)

Party	Members	Total 9	Substitutes
CON	Bernard Arscott Trevor Byford Ann Holland John Lamb (Chair) Andrew Moring	5	All
LAB	Ian Gilbert Kevin Robinson	2	All
IND	Brain Ayling Mike Stafford	2	All

PUBLIC TRANSPORT AND BUSES WORKING PARTY

(The Chairman shall be the Leader or his nominee)

Party	Members	Total 9	Substitutes
CON	David Garston Trevor Byford Tony Cox Stephen Habermel	4	All
LAB	Margaret Borton Anne Jones	2	All
IND	Martin Terry Lawrence Davies	2	All
Non- Aligned	Steven Aylen (Chair)	1	N/A

NOTE: The Conservative Group has agreed to give up one of their seats on the above Working Party to the Non-Aligned Member, Councillor Aylen.

HOLOCAUST MEMORIAL DAY WORKING PARTY

Party	Members	Total 9	Substitutes
CON	Alex Bright David Garston Derek Jarvis Andrew Moring (Chair) Chris Walker	5	All
LAB	Anne Jones David Norman MBE	2	All
IND	Nick Ward Tino Callaghan	2	All

SOUTHEND-ON-SEA LOCAL DEVELOPMENT FRAMEWORK WORKING PARTY*(The Chairman shall be the Leader, or such other Executive Councillor as he shall appoint)*

Party	Members	Total 9	Substitutes
CON	Jonathan Garston Mark Flewitt (Chair) Nigel Folkard Chris Walker Floyd Waterworth	5	All
LAB	Margaret Borton David Norman MBE	2	All
IND	Tino Callaghan Paul Van Looy	2	All

TRAFFIC AND PARKING WORKING PARTY*(Must include the 3 Executive Councillors who sit on Cabinet Committee, and 5 non-executive Councillors. The Chairman & Vice-Chairman must be the Chairman & Vice-Chairman of Cabinet Committee.)*

Party	Members	Total 9	Substitutes
CON	Maureen Butler Trevor Byford (Vice-Chair) Tony Cox (Chair) Jonathan Garston Mark Flewitt	5	All
LAB	Margaret Borton Julian Ware-Lane	2	All
IND	Tino Callaghan Derek Kenyon	2	All

WASTE MANAGEMENT WORKING PARTY*(The Chairman shall be the Leader or such other Executive Councillor as he shall appoint)*

Party	Members	Total 9	Substitutes
CON	David Burzotta Maureen Butler Trevor Byford Tony Cox (Chair) Jonathan Garston	5	All
LAB	Julian Ware-Lane Charles Willis	2	All
IND	Martin Terry Lawrence Davies	2	All

SCHOOL PLACES WORKING PARTY

(The Chairman shall be the Leader or such other Executive Councillor as he shall appoint)

Party	Members	Total 9	Substitutes
CON	Alex Bright Helen Boyd James Courtenay (Chair) James Moyies Georgina Phillips	5	All
LAB	Margaret Borton Helen McDonald	2	All
IND	Nick Ward Lawrence Davies	2	All

CHAIRMEN'S SCRUTINY FORUM

Chairmen and Vice-Chairmen of each of the 3 Scrutiny Committees (Chairman elected)

Party	Members	Total 6	Substitutes No substitutes appointed
LAB LAB	Cheryl Nevin Kevin Robinson		
IND IND IND	Brian Ayling Derek Kenyon Lawrence Davies		
LD	Peter Wexham		

LOCAL CONSULTATIVE FORUM

(The Leader and the Executive Councillor for Corporate and Community Support Services – substitutes not permitted)

PLANNING & DEVELOPMENT FORUM

(The Chairman shall be the Leader or such other Councillor as he appoints)

Party	Members	Total 9	Substitutes
CON	Mark Flewitt (Chair) David Garston Roger Hadley Chris Walker Floyd Waterworth	5	All
LAB	Margaret Borton David Norman MBE	2	All
IND	Ron Woodley Tino Callaghan	2	All

CORPORATE PARENTING GROUP

(Must include the Executive Councillor with responsibility for Children's Services)

Party	Members	Total 6	Substitutes
CON	James Courtenay (Chair) Meg Davidson James Moyies Georgina Phillips	4	All
LAB	Anne Jones	1	All
IND	Caroline Endersby	1	All

CORPORATE PARENTING MEMBER'S SUB GROUP

(Must include the Executive Councillor with responsibility for Children's Services)

Party	Members	Total 9	Substitutes
CON	Steve Buckley Maureen Butler Helen Boyd James Courtenay (Chair) James Moyies	5	All
LAB	Anne Jones Helen McDonald	2	All
IND	Caroline Endersby Brian Ayling	2	All

EDUCATION BOARD

Party	Members	Total 1	Substitutes not permitted
CON	James Courtenay	1	

ROCHFORD & SOUTHEND-ON-SEA AREA ACTION PLAN COMMITTEE

(at least one Member shall represent a ward adjacent to the airport.

The Chair of the Committee is shared between Southend and Rochford)

Party	Members	Total 4	Substitutes
CON	Mark Flewitt Ann Holland	2	All
LAB	Kevin Robinson	1	All
IND	Martin Terry	1	All

SOUTHEND BUSINESS & TOURISM PARTNERSHIP

(Leader or nominee and seven other members)

Party	Members	Total	Substitutes
CON	David Burzotta Ann Holland Derek Jarvis John Lamb Georgina Phillips	5	All
LAB	Anne Jones Judith McMahon	2	All
IND	Ron Woodley Brian Ayling	2	All

ADOPTION PANEL

(Members must be vetted for Child Protection purposes. Members appointed to this Panel must be prepared to attend meetings during the day)

Party	Members	Total	Substitutes
CON	Meg Davidson	1	not permitted

FOSTERING PANEL

(Members must be vetted for Child Protection purposes. Members appointed to this Panel must be prepared to attend meetings during the day)

Party	Members	Total	Substitutes
CON	Bernard Arscott	1	not permitted
LAB	Anne Jones	1	not permitted

SUCCESS FOR ALL CHILDREN'S GROUP
Executive Councillor for Children & Learning

DIGNITY IN CARE ESTABLISHMENTS VISITING PANEL

*(All members to be vetted)
(No Chairman necessary)*

Party	Members	Total	Substitutes
CON	Helen Boyd Steve Buckley Maureen Butler David Garston Georgina Phillips	5	All
LAB	Margaret Borton Anne Jones	2	All
IND	Caroline Endersby Lawrence Davies	2	All

LSCB / SAB SCRUTINY PANEL

(Members come from People Scrutiny Committee, the Executive Councillor for Children & Learning and the Executive Councillor for Health & Adult Social Care to attend the meetings as 'participant observers')

Party	Members	Total	Substitutes
CON	Bernard Arscott Helen Boyd Maureen Butler Steve Buckley Chris Walker	5	All
LAB	Anne Jones Helen McDonald	2	All
IND	Mike Stafford Lawrence Davies	2	All

SECURE ACCOMMODATION REVIEW
Executive Councillor for Children & Learning

MEMBER ADVISORY FORUM (re TRADING COMPANIES)
9 Members of the Council (preferably with significant business experience) – By convention

Party	Members	Total	Substitutes
CON	David Burzotta Stephen Habermel Ann Holland John Lamb (Chair) David Garston	5	All
LAB	Ian Gilbert Charles Willis	2	All
IND	Ron Woodley Brian Ayling	2	All

INDEPENDENT REMUNERATION PANEL
(Joint panel with Thurrock Borough Council. No elected Member appointments.)

THE SENIOR MANAGERS' PAY PANEL

(Leader, Deputy Leader, 1 other Cabinet Member, Leaders of the two largest opposition groups and Independent co-opted Member)

Party	Members	Total 5+1	Substitutes Not permitted
CON	John Lamb Ann Holland Andrew Moring	3	
LAB	Ian Gilbert	1	
IND	Ron Woodley	1	
	1 Independent Person: L Thompson (EELGA)	1	

CHILDREN'S SERVICE IMPROVEMENT PLAN SCRUTINY PANEL

Party	Members (From People Scrutiny Committee)	Total 5	Substitutes
CON	Bernard Arscott Helen Boyd Chris Walker	3	All
LAB	Cheryl Nevin (Chair)	1	All
IND	Lawrence Davies (Vice-Chair)	1	All

(Note: Panel to include the Chair and Vice-Chair of People Scrutiny Committee who will also be the Chair and Vice-Chair of the panel)

Outside Bodies

List E

8

Title	Member	Role
1312 (Southend-on-Sea) Squadron Air Training Corps: Civilian Welfare Committee		
Council Representation	No of Members: 1 No of Substitutes: Alex Bright	0 No of Officers: 0 Council Member Representative

Active Southend

Council Representation	No of Members: 4 No of Substitutes: David Burzotta Derek Jarvis Margaret Borton Mike Stafford Mr S Dolling	0 No of Officers: 1 Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Officer Representative
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Age Concern

Council Representation	No of Members: 1 No of Substitutes: Maureen Butler	0 No of Officers: 0 Council Member Representative
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Anglian (Eastern) Regional Flood Defence Committee

Council Representation	No of Members: 1 No of Substitutes: John Lamb	0 No of Officers: 0 Council Member Representative Observer
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(NOTE: One place shared with Thurrock Council, rotated annually. **Southend had the place for 2016-17.** The representative of the Council not in position on the Committee can still attend as an observer.)

British Destinations

Council Representation	No of Members: 1 No of Substitutes: Derek Jarvis Ann Holland	1 No of Officers: 0 Council Member Representative Council Member Representative Substitute
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Citizens Advice Bureau

Council Representation	No of Members: 1 No of Substitutes: Steve Buckley	0 No of Officers: 0 Council Member Representative
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Disabled Information Advice Line Southend

Council Representation	No of Members: 1 No of Substitutes: Helen Boyd	0 No of Officers: 0 Council Member Representative
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Title**Member****Role****East of England Broadband Network (E2BN)**

Council Representation	No of Members: 0	No of Substitutes: 0	No of Officers: 2
	Mr M Churchill		Council Officer Representative
	Mr N Corrigan		Council Officer Representative

East of England LGA Local Government Employers Panel

Council Representation	No of Members: 2	No of Substitutes: 0	No of Officers: 0
	John Lamb		Council Member Representative
	Ann Holland		Council Member Representative

East of England Local Government Association

Council Representation	No of Members: 1	No of Substitutes: 1	No of Officers: 0
	John Lamb		Council Member Representative
	Ann Holland		Council Member Representative Substitute

(NOTE: The Leader of the Council should be appointed to this position)

East of England Strategic Authority Leaders Group

Council Representation	No of Members: 1	No of Substitutes: 1	No of Officers: 1
	John Lamb		Council Member Representative
	Ann Holland		Council Member Representative Substitute
	Chief Executive		Council Officer Representative

(NOTE: The Leader of the Council should be appointed to this position)

Essex & Southend Member Joint Project Board (Waste)

Council Representation	No of Members: 3	No of Substitutes: 0	No of Officers: 0
	Tony Cox		Council Member Representative (Executive Cllr for Transport, Waste and Regulatory Services)
	Mark Flewitt		Council Member Representative (Executive Cllr for Housing and Sustainability)
	Trevor Byford		Council Member Representative (Cabinet Member representing the Leader)

Essex Fire Authority

Council Representation	No of Members: 3	No of Substitutes: 3	No of Officers: 0
	Ann Holland		Council Member Representative
	Fay Evans		Council Member Representative
	Julian Ware-Lane		Council Member Representative
	Nigel Folkard		Council Member Representative Substitute
	James Moyies		Council Member Representative Substitute
	David Norman		Council Member Representative Substitute

(Note: 1. This must be proportional: 2 Conservative and 1 other (Labour/Independent

2. A substitute representative attending the Fire Authority in place of an appointed representative must be from the same political group)

Title**Member****Role****Essex Heritage Trust**

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Bernard Arscott		Council Member Representative

Essex Leaders and Chief Executives Group

Council Representation	No of Members: 1	No of Substitutes: 1	No of Officers: 1
	John Lamb		Council Member Representative
	Ann Holland		Council Member Representative Substitute
	Chief Executive		Council Officer Representative

(NOTE: The Leader of the Council and Chief Executive should be appointed to this position)

Essex Outward Bound Association

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Bernard Arscott		Council Member Representative

Essex Pension Fund Strategy Board

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Andrew Moring		Council Member Representative

(NOTE: There is also an Essex Pension Board Advisors Board – Thurrock Council have the unitary representative on this Board)

Essex Police and Crime Panel

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Ann Holland		Council Member Representative

Essex Waste Partnership - Inter Authority Member Working Group

Council Representation	No of Members: 1	No of Substitutes: 1	No of Officers: 0
	Tony Cox		Council Member Representative
	Trevor Byford		Council Member Representative Substitute

Homeless Action Resource Project

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Jonathan Garston		
	Julian Ware-Lane		

(Note: There are 2 nominations for one place- therefore a vote will be needed to determine the Council's representative)

Jazz Archive

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	David Burzotta		Council Member Representative

Kent & Essex Inshore Fisheries and Conservation Authority

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	John Lamb		Council Member Representative

Title	Member	Role
Key Cities		
Council Representation	No of Members: 1	No of Substitutes: 1
	John Lamb	Council Member Representative
	Ann Holland	Council Member Representative Substitute

Leigh Port Partnership

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	John Lamb		Council Member Representative

Local Government Association Coastal Issues Interest Group

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 1
	John Lamb		Council Member Representative
	Mr A Lewis		Council Officer Representative

Local Government Association General Assembly

Council Representation	No of Members: 4	No of Substitutes: 0	No of Officers: 0
	John Lamb		Council Member Representative
	Ann Holland		Council Member Representative
	Ron Woodley		Council Member Representative
	Ian Gilbert		Council Member Representative

Local Government Association Urban Commission

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 1
	Jonathan Garston		Council Member Representative
	Mr A Lewis		Council Officer Representative

London Southend Airport Consultative Committee

Council Representation	No of Members: 4	No of Substitutes: 0	No of Officers: 2
	Ann Holland		Council Member Representative
	Meg Davidson		Council Member Representative
	Stephen Habermel		Council Member Representative
	Kevin Robinson		Council Member Representative
	Mr P Geraghty		Council Officer Representative
	Mr A Lewis		Council Officer Representative

National Association of Councillors

Council Representation	No of Members: 1	No of Substitutes: 0	No of Officers: 0
	Alex Bright		Council Member Representative

NHS Southend CCG Governing Body

Council Representation	No of Members: 0	No of Substitutes: 0	No of Officers: 1
	Dr Andrea Atherton		Council Officer Representative

Note – appointment of Councillors to Governing Body prohibited by S.12(6) and Schedule 5(2) to the NHS (Clinical Commissioning Groups) Regs. 2012.

Title	Member	Role
North Thames Fisheries Local Action Group (FLAG)		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland John Lamb	1 No of Officers: 0 Council Member Representative Council Member Substitute
Police & Community Consultative Group		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland	0 No of Officers: 0 Council Member Representative
PSP Southend LLP		
Council Representation	No of Members: 3 No of Substitutes: Ann Holland John Lamb Andrew Moring	0 No of Officers: 0 Council Member Representative Council Member Representative Council Member Representative
Regional Health Scrutiny Chair's Forum		
Council Representation	No of Members: 1 No of Substitutes: Cheryl Nevin Lawrence Davies F Abbott	1 No of Officers: 1 Council Member Representative (Chairman of the People Scrutiny Committee - Committee responsible for Health Scrutiny) Council Member Substitute (Vice-Chairman of People Scrutiny Committee – Committee responsible for Health Scrutiny) Council Officer Representative
SACRE		
Council Representation	No of Members: 7 No of Substitutes: Bernard Arscott David Garston Maureen Butler Meg Davidson Lawrence Davies Julian Ware-Lane	5 No of Officers: 0 Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Member Representative Substitute Council Member Representative Substitute Council Member Representative Substitute Council Member Representative Substitute
(NOTE: The Council representation should reflect proportionality of the Council)		
Safeguarding Adults Board		
Council Representation	No of Members: 1 No of Substitutes: Lesley Salter 33	0 No of Officers: 0 Council Member Representative

Title	Member	Role
SOS Domestic Abuse Projects		
Council Representation	No of Members: 2 No of Substitutes: Helen Boyd Nigel Folkard	0 No of Officers: 0 Council Member Representative Council Member Representative
South East Essex Advocacy for Older People		
Council Representation	No of Members: 1 No of Substitutes: Nigel Folkard	0 No of Officers: 0 Council Member Representative
South East Local Enterprise Partnership (LEP)		
Council Representation	No of Members: 1 No of Substitutes: John Lamb Ann Holland Chief Executive E Cooney	1 No of Officers: 1 Council Member Representative Council Member Representative Substitute Council Officer Representative Council Officer Substitute
(NOTE: The Leader of the Council should be appointed to this position)		
South East European Structural and Investment Fund (ESIF) Sub Committee		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland John Lamb	1 No of Officers: 0 Council Member Representative Council Member Substitute
South Essex Alliance of Landlords and Residents (SEAL)		
Council Representation	No of Members: 1 No of Substitutes: Nigel Folkard Ms J Lansley	0 No of Officers: 1 Council Member Representative Council Officer Representative
South Essex Growth Partnership		
Council Representation	No of Members: 1 No of Substitutes: John Lamb Ann Holland Chief Executive	1 No of Officers: 1 Council Member Representative Council Member Representative Substitute Council Officer Representative
(NOTE: The Leader of the Council should be appointed to this position)		
South Essex Homes Board		
Council Representation	No of Members: 3 No of Substitutes: Meg Davidson David McGlone David Norman	0 No of Officers: 0 Council Member Representative Council Member Representative Council Member Representative

Title	Member	Role
Essex Partnership University NHS Foundation Trust		
Council Representation	No of Members: 1 No of Substitutes: James Moyies	0 No of Officers: 0 Council Member Representative
(NOTE: Member cannot be a Member or substitute of the Scrutiny Committee with the responsibility for Health Scrutiny)		
South Essex Relate Executive Committee		
Council Representation	No of Members: 1 No of Substitutes: Georgina Phillips	0 No of Officers: 0 Council Member Representative
Southend Association of Voluntary Services		
Council Representation	No of Members: 1 No of Substitutes: Andrew Moring	0 No of Officers: 0 Council Member Representative
(NOTE: The Executive Councillor for Corporate and Community Support Services should be appointed to this position)		
Southend Boys Choir and Southend Girls Choir Trust		
Council Representation	No of Members: 1 No of Substitutes: Chris Walker	0 No of Officers: 0 Council Member Representative
Southend Business Improvement District Committee		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland	0 No of Officers: 0 Council Member Representative
(NOTE: The Executive Councillor for Culture, Tourism and the Economy should be appointed to this position)		
Southend Business and Community Charter - Charter Committee		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland	0 No of Officers: 0 Council Member Representative (Executive Councillor for Culture, Tourism & the Economy)
Southend Business Partnership Executive Committee		
Council Representation	No of Members: 1 No of Substitutes: Ann Holland	0 No of Officers: 0 Council Member Representative
(NOTE: The Executive Councillor for Culture, Tourism and the Economy should be appointed to this position)		
Southend Community Safety Partnership Board		
Council Representation	No of Members: 3 No of Substitutes: Tony Cox James Courtenay Ann Holland	0 No of Officers: 0 Council Member Representative (Executive Cllr for Transport, Waste and Regulatory Services) Council Member Representative Council Member Representative

Title	Member	Role
Southend Local Safeguarding Children Board		
Council Representation	No of Members: 1 No of Substitutes: James Courtenay	0 No of Officers: 0 Council Member Representative
Southend Pier Museum Trust		
Council Representation	No of Members: 1 No of Substitutes: Derek Jarvis	0 No of Officers: 0 Council Member Representative
Southend Residents Forum		
Council Representation	No of Members: 2 No of Substitutes: Mark Flewitt Roger Hadley	0 No of Officers: 0 Council Member Representative Council Member Representative
Southend Schools Admissions Forum		
Council Representation	No of Members: 1 No of Substitutes: James Courtenay	0 No of Officers: 0 Council Member Representative (Executive Cllr for Children & Learning)
Southend University Hospital - NHS Foundation Trust		
Council Representation	No of Members: 1 No of Substitutes: Meg Davidson	0 No of Officers: 0 Council Member Representative
Southend-on-Sea Access Group		
Council Representation	No of Members: 2 No of Substitutes: Nigel Folkard Jonathan Garston	0 No of Officers: 0 Council Member Representative Council Member Representative
Southend-on-Sea Arts Council		
Council Representation	No of Members: 3 No of Substitutes: David Burzotta Meg Davidson Derek Jarvis Judith McMahon	0 No of Officers: 0

(Note: There are 4 nominations for 3 places- therefore a vote will be needed to determine the Council's representatives)

Southend-on-Sea Compact Action Group		
Council Representation	No of Members: 5 No of Substitutes: Roger Hadley Derek Jarvis Andrew Moring	0 No of Officers: 0 Council Member Representative Council Member Representative Council Member Representative Council Member Representative Council Member Representative

Title		Member	Role
Southend-on-Sea Forum Management Limited			
Council Representation	No of Members: 2	No of Substitutes:	0 No of Officers: 0
		Derek Jarvis	Council Member Representative
		Ann Holland	Council Member Representative
Thames Gateway Housing Group			
Council Representation	No of Members: 1	No of Substitutes:	0 No of Officers: 1
		Mark Flewitt	Council Member Representative
		Mr M Gatrell	Council Officer Representative
Thames Gateway South Essex Transport Board			
Council Representation	No of Members: 1	No of Substitutes:	1 No of Officers: 0
		John Lamb	Council Member Representative
		Ann Holland	Council Member Representative Substitute
Thames Gateway Strategic Group			
Council Representation	No of Members: 1	No of Substitutes:	1 No of Officers: 0
		John Lamb	Council Member Representative
		Ann Holland	Council Member Representative Substitute
Traffic Penalty Tribunal			
Council Representation	No of Members: 1	No of Substitutes:	0 No of Officers: 0
		Trevor Byford	Council Member Representative

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Calendar of Meetings 2017 - 18

2017

MAY

ANNUAL COUNCIL
COUNCIL (Appointment of Committees etc.)

3.30pm
6.30pm

Thursday, 11th May
Thursday 18th May

9

JUNE

Development Control Committee

2.00pm

Wednesday, 14th June

Cabinet Committee

6.00pm

Thursday 22nd June

COUNCIL (Appointments of Cttees, etc)

6.30pm

Thursday 15 June

CABINET

2.00pm

Tuesday, 20th June

Southend Health and Wellbeing Board

5.00pm

Wednesday 21st June

Audit Committee

6.30pm

Wednesday 28th June

JULY

Development Control Committee

2.00 pm

Wednesday, 5th July

Place Scrutiny Committee

6.30pm

Monday, 10th July

People Scrutiny Committee (including Health)

6.30pm

Tuesday, 11th July

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 13th July

COUNCIL

6.30pm

Thursday, 20th July

AUGUST

Development Control Committee

2.00pm

Wednesday, 2nd August

SEPTEMBER

Audit Committee

6.30pm

Wednesday, 6th September

Development Control Committee

2.00pm

Wednesday, 13th September

Cabinet Committee

6.00pm

Thursday, 14th September

CABINET

2.00pm

Tuesday, 19th September

Southend Health and Wellbeing Board

5.00pm

Wednesday, 20th September

OCTOBER

Development Control Committee

2.00 p.m.

Wednesday, 4th October

Place Scrutiny Committee

6.30pm

Monday, 9th October

People Scrutiny Committee

6.30pm

Tuesday, 10th October

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 12th October

COUNCIL

6.30pm

Thursday, 19th October

NOVEMBER

Cabinet Committee

6.00pm

Thursday, 2nd November

CABINET

2.00pm

Tuesday, 7th November

Development Control Committee

2.00pm

Wednesday, 8th November

Place Scrutiny Committee

6.30pm

Monday, 27th November

People Scrutiny Committee (including Health)

6.30pm

Tuesday, 28th November

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 30th November

DECEMBER

Southend Health and Wellbeing Board

5.00pm

Wednesday, 6th December

Development Control Committee

2.00pm

Wednesday, 13th December

COUNCIL

6.30pm

Thursday, 14th December

2018

JANUARY

Cabinet Committee	6.00pm	Monday, 8 th January
CABINET	2.00pm	Tuesday, 9th January
Development Control Committee	2.00pm	Wednesday, 10 th January
Audit Committee	6.30pm	Wednesday, 17 th January
CABINET (Council Budget Only)	2.00pm	Thursday, 18th January
Southend Health and Wellbeing Board	5.00pm	Wednesday, 24 th January
Place Scrutiny Committee	6.30pm	Monday, 29 th January
People Scrutiny Committee (including Health)	6.30pm	Tuesday, 30 th January
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 31 st January

FEBRUARY

Development Control Committee	2.00pm	Wednesday, 7 th February
CABINET (Council Budget)	2.00pm	Tuesday, 13th February
COUNCIL	6.30pm	Thursday, 22nd February

MARCH

Development Control Committee	2.00pm	Wednesday, 7 th March
Cabinet Committee	6.00pm	Thursday, 8 th March
CABINET	2.00pm	Tuesday, 13th March
Southend Health & Wellbeing Board	5.00pm	Wednesday, 21 st March

APRIL (NB: Maundy Thursday 29th March, Good Friday 30th March, Easter Monday 2nd April)

Development Control Committee	2.00pm	Wednesday, 4 th April
Place Scrutiny Committee	6.30pm	Monday, 9 th April
People Scrutiny Committee (including Health)	6.30pm	Tuesday, 10 th April
Policy and Resources Scrutiny Committee	6.30pm	Thursday, 12 th April
COUNCIL	6.30pm	Thursday, 19th April
Audit Committee	6.30pm	Wednesday 25 th April

MAY

ANNUAL COUNCIL	3.30pm	Thursday, 10th May
COUNCIL (Appointment of Committees etc.)	6.30pm	Thursday 17th May
Development Control Committee	2.00pm	Wednesday, 6 th June

NOTE: Cabinet Committee dates are provisional only, depending on there being business to transact

Holocaust Memorial Day Commemoration Service – 27 January 2018

School Term Dates:

Summer Term starts Tuesday 18 April 2017 – Friday 21 July 2017
Half Term 29 May – 2 June, and May Bank Holiday, 1 May

Autumn Term starts Friday 1 September 2017 – Wednesday 20 December 2017
Half Term 23 October – 27 October

Spring Term starts Wednesday 3 January 2018 - Thursday 29 March 2018
Half Term 12 February - 16 February

2018 Summer Term starts Monday 16 April 2018

Note:

Lib Dem Conference:- 16-20 September 2017

Labour Conference:- 24-27 September 2017

Conservative Conference:- 1-4 October 2017